

PGA PROPERTY OWNERS ASSOCIATION – OWNER INFORMATION FORM

**Mail Completed Form To:
7100 Fairway Drive, Suite 29
Palm Beach Gardens, FL 33418**

Security Code: (Office Use Only) _____

(Please Print or Type)

PGA National Property Address: _____
Sub-division (Community): _____

IDENTIFY WHICH PHONE NUMBER SHOULD BE CALLED FIRST WHEN THE GUARD IS TRYING TO REACH YOU TO AUTHORIZE A GUEST:

Home (PGA) Phone: (____) _____ Second Phone: (____) _____
Cell Phone (____) _____ Whose cell phone is this (name): _____
Cell Phone (____) _____ Whose cell phone is this (name): _____
Business Phone: (____) _____
E-Mail Address: _____

OWNER’S SECONDARY RESIDENCE INFORMATION (if applicable)

Last Name: _____ First Name: _____
Last Name: _____ First Name: _____
Street Address: _____ City: _____
State: _____ Zip: _____
Country: _____ Phone: (____) _____
Use for Mailing? [] Yes [] No

ALARM CO. INFORMATION

Alarm Co: _____ Phone No: _____
Monitoring Co.: _____ Phone No: _____
(if different)

OCCUPANTS LIVING AT THIS ADDRESS

(Please include EVERY person residing at this address)

Last Name	First Name	Status Owner, child, tenant, etc.

IF YOU HAVE RENTERS (Tenants):

NOTE: ALL LEASES MUST BE APPROVED BY PGA POA. LEASE APPLICATION FORMS ARE AVAILABLE AT WWW.PGA-POA.COM AND ONLY APPROVED TENANTS MAY HAVE A BARCODE. ALL APPROVED TENANTS WILL BE ASSIGNED AN ACCESS CODE FOR GUESTS. DO NOT GIVE OUT YOUR OWNER ACCESS CODE TO ANYONE EXCEPT GUARD AND POA STAFF!

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GUEST ENTRY – PERMANENTLY AUTHORIZED PERSONS

This section refers to people you authorize to visit at any time, or on a restricted basis, **WITHOUT HAVING TO CALL FOR APPROVAL** (relatives, close friends, maids, etc.) **USE ADDITIONAL SHEET IF NECESSARY BUT COMPLETE ALL INFORMATION REQUIRED BELOW.**

Circle the days and list the times authorized, or check ALL days and ALL times.

Last Name: _____ First Name: _____
() check here if authorized ALL days & ALL times. If RESTRICTED, list days & times authorized.
Mon Tue Wed Thu Fri Sat Sun Times: _____

Last Name: _____ First Name: _____
() check here if authorized ALL days & ALL times. If RESTRICTED, list days & times authorized.
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CAR INFORMATION

Make	Model	Year	Color	License Plate (Tag)	State	Bar Code – <u>leave blank</u> (Office Use Only)

PET INFORMATION *

***Pets are people too! Please register your pets. If they get out, we can try to help. The system allows us to search by name, breed, species, etc. so please don't forget to list them.**

Pet's Name	Breed (Pug, Siamese, etc.)	Pet Type (Dog, Cat, etc)	Color	Notes

EMERGENCY CONTACTS

List in order of those we should attempt to contact first. In addition to emergencies involving the resident personally, we may also attempt to reach your emergency contacts if there is an emergency at your residence and we can't reach you.

Contact Name(s)	Phone	Second Phone	Notes
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**Home Watch (if you are an absentee owner, do you have a home watch or house sitter service?)
PLEASE IDENTIFY THE INDIVIDUAL OR COMPANY:**

NAME: _____

PHONE(S): _____

INFORMATION CONTAINED ON THESE FORMS IS FOR THE PGA SECURITY AND OFFICE DATA BASE. WE DO NOT SELL OR SHARE THIS INFORMATION AND IT IS NOT USED FOR SOLICITATION.