

**PGA PROPERTY OWNERS ASSOCIATION – OWNER INFORMATION FORM**

**Mail Completed Form To:  
7100 Fairway Drive, Suite 29  
Palm Beach Gardens, FL 33418**

**(Please Print or Type)**

*(Rev 4-5-21)*

PGA National Property Address: _____ Sub-division (Community): _____
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**IDENTIFY WHICH PHONE NUMBER SHOULD BE CALLED FIRST WHEN THE GUARD IS TRYING TO REACH YOU TO AUTHORIZE A GUEST:**

Home (PGA) Phone: (____) _____	Second Home Phone : (____) _____
Cell Phone (____) _____	Whose cell phone is this (name): _____
Cell Phone (____) _____	Whose cell phone is this (name): _____
Business Phone: (____) _____	E-Mail Address: _____

**OWNER’S SECONDARY RESIDENCE INFORMATION (if applicable)**

Last Name: _____	First Name: _____
Last Name: _____	First Name: _____
Street Address: _____	
City: _____	State: _____ Zip Code: _____
State: _____	Zip: _____
Country: _____	Phone: (____) _____
Use for Mailing? [ ] Yes [ ] No	

**PET INFORMATION**

**Pets are people too! Please register your pets. If they get out, we can try to help. The system allows us to search by name, breed, species, etc. so please don’t forget to list them.**

Pet’s Name	Pet Type (Dog, Cat, etc.)	Breed (Pug, Siamese, etc.)	Color	Notes

**OCCUPANTS LIVING AT THIS ADDRESS**

(Please include EVERY person residing at this address)

Last Name	First Name	Status (Owner, child, tenant, etc.)

**IF YOU HAVE RENTERS (Tenants):**

**ALL LEASES MUST BE APPROVED BY PGA POA. Lease application forms are available at [www.pga-poa.com](http://www.pga-poa.com) and only approved tenants may have a barcode and they will be given their own access code. DO NOT GIVE OUT YOUR OWNER ACCESS CODE TO ANYONE EXCEPT GUARD AND POA STAFF!**

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**Property Address in PGA:** \_\_\_\_\_

**GUEST ENTRY – PERMANENTLY AUTHORIZED PERSONS**

This section refers to people you authorize to visit at any time, or on a restricted basis, WITHOUT HAVING TO CALL FOR APPROVAL (relatives, close friends, maids, etc.) USE ADDITIONAL SHEET IF NECESSARY BUT COMPLETE ALL INFORMATION REQUIRED BELOW.

*Circle the days and list the times authorized, or check ALL days and ALL times.*

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
( ) check here if authorized ALL days & ALL times. If RESTRICTED, list days & times authorized.  
Mon Tue Wed Thu Fri Sat Sun Times: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
( ) check here if authorized ALL days & ALL times. If RESTRICTED, list days & times authorized.  
Mon Tue Wed Thu Fri Sat Sun Times: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
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**EMERGENCY CONTACTS**

**List in order of those we should attempt to contact first. In addition to emergencies involving the resident personally, we may also attempt to reach your emergency contacts if there is an emergency at your residence and we can't reach you.**

<b>Contact Name(s)</b>	<b>Phone</b>	<b>Second Phone</b>	<b>Notes</b>
	( )	( )	

**Home Watch (if you are an absentee owner, do you have a home watch or house sitter service?)  
PLEASE IDENTIFY THE INDIVIDUAL OR COMPANY:**

**NAME:** \_\_\_\_\_

**PHONE(S):** \_\_\_\_\_

**DID YOU REMEMBER to include your cell phone(s) and email contact on the first page of this form? We send important updates when there is a storm or other urgent matter so please provide your contact information.**

***INFORMATION CONTAINED ON THESE FORMS IS FOR THE PGA SECURITY AND OFFICE DATA BASE. WE DO NOT SELL OR SHARE THIS INFORMATION AND IT IS NOT USED FOR SOLICITATION.***