

PGA POA OFFICE POLICY
RE: COVID-19 (CORONAVIRUS)

As of Monday, March 23, 2020, the POA office remains open for business but the **POA LOBBY IS CLOSED**. Lang Management's POA team is taking calls and of course, responding to emails. Contact information for POA services is listed below. POA landscape personnel are working per usual and POA related service orders are being issued. Staff will continue to respond to all calls, we will just miss seeing you in person!

IF YOU NEED A BARCODE: You must call (561) 627-2800 upon arrival or to make an appointment. We will go over procedures with you when you call, but in summary: You will need the vehicle registration and \$5.00 cash (credit cards are not being processed at this time). You will be asked to show the vehicle registration through the glass and staff will then enter all data in the computer. Upon completion, we will collect the \$5.00 and come out to attach your barcode. We respectfully request that you respect personal space of a minimum of six (6) feet. After paying for the barcode, you should wait in your vehicle. Barcodes are attached to the outside of the vehicle's window.

FISHING LICENSES ARE NOT BEING ISSUED AT THIS TIME. We appreciate your understanding.

ALL PGA POA Parks (i.e.: Marlwood Park, Burwick Park and Masters Park) REMAIN CLOSED. Equipment is not sanitized. Signs have been posted. Some residents or their tenants are putting household trash in the trash receptacles in the parks and on certain street corners. This is NOT permitted. **Please be aware that cameras are in use and removal and dump fees as well as fines will be issued to anyone dumping.**

CONTACT INFO FOR PGA POA:

ALL CALLS: (561) 627-2800

SALES AND LEASES: Above phone number or email LaurenU@LangManagement.com (copy to DawnL@LangManagement.com)

ARC/COMPLIANCE MATTERS: Above phone number or email: LoriM@LangManagement.com (copy to DawnL@LangManagement.com)

GENERAL ADMIN: Above phone number or email: JoAnnP@LangManagement.com (copy to DawnL@LangManagement.com)

The **PGA POA website** has all forms and information. Go to www.pga-poa.com

The POA website also has the contact phone number for your community's management company (under "Documents & Forms" on the left side of the main page, you will find "Management Company List"). Please do not call PGA POA for information about your community's policies and procedures during this difficult time.

We appreciate everyone's patience and understanding and hope that you will main diligent about following directives. Stay Safe and we will re-open for regular business as soon as it is safe to do so.